

5 years experience  
Capacity: 38.5 h  
Location: Vienna / Home Office  
Salary: 50,000 EUR



## HR Development & Service Manager (m/f)

**WHO WE ARE:** LEADBACKER is a cloud-based software that enables managers on all levels to run structured, digital dialogues with their stakeholders. Our likeminded professionals demonstrate accountability for their work, follow-through also in difficult situations, appreciation for each other and curiosity to grow as a team and as an individual.

**WHERE WE WANT TO BE:** LEADBACKER enables leaders on all levels to become the best version of themselves. Within five years, the firm will have leading clients in all major European markets, and it will drive client development with our strategic partners globally.



### Your Profile

- 5 years professional experience in the field of HR services, commercial degree in HR / psychology
- LEADBACKER Service Owner for our internal team
- Proactive support of the CEO and international team in all HR-related activities of personnel and organizational development (Recruiting, Appraisals, Admins, Development, Performance Management)
- Ownership of digital HR processes in our teams
- Farming support with key clients (client support during service roll-out)
- Selective client ownership in HR-related environments
- Development and ownership of LEADBACKER competence model based on skills and behaviors, leadership moments and reporting
- Company representation during trade shows, expert talks and round tables



### What we offer

- Thought leader & subject expert for HR-related development topics & workflows for entire team
- Expert role for interfacing research projects, ownership for webinars, blogs and trade shows
- Job design follows your talent, your passion & the trends on the market
- Grow with a successful European start-up
- Self-determined vacation as part of the salary package negotiable (additional 3 weeks leave)
- Flexible and mobile working environment
- Continuous knowledge and feedback exchange
- Feedback and dialogue culture as our DNA
- Independent, solution-oriented workstyle
- Hands-on approach & team spirit
- Location: Vienna / work from home
- Salary: Performance-related with an all-in salary of 50.000 EUR

Join our LEADBACKER team! Send us your application pitch to [JoinUs@leadbacker.at](mailto:JoinUs@leadbacker.at)!